

Careers Education, Information, Advice and Guidance Policy



Approved: May 2017

Review date: May 2020

Responsible Officer: Vice Principal

Vision and Ethos

The vision statement of the Trust demonstrates its Christian ethos and faith foundation.

The Trust believes in the transformational power of education for each individual and that this is enhanced through collaborative working between the academies.

We believe:

- that a Christian ethos underpins and informs all that we do
- that the focus of the Trust is to promote collaboration between schools within a strategic locality in order to secure mutual improvement
- that through managed collaboration between academies there will be increased and improved opportunities for the development of all staff, students/children, parents and community
- in the development of a broad and balanced curriculum that supports young people's personal development and preparation for life
- that the family of academies within the Trust, working together, will secure continuity and progression for all
- that there should be high expectation for all children/students and young people whatever their circumstances or starting point and addressing disadvantage
- that, through its structures and work, the Trust can create and support effective Governance for all members
- that, through the Trust's work across its academies, expertise and capacity will be developed so that they can be supported with their development needs and economies of scale achieved

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Where the word 'Trust' is used in this document it refers to Archway Learning Trust.

Where the word 'Governing Body' is used it refers to the Local Governing Body of an individual academy within the Trust.

Where appropriate the Governing Bodies of individual academies will publish details of the procedures and practices to implement Trust policies.

Related Policies and Procedures

- Equality & Diversity Policy

1. Policy Statement

- 1.1. Archway Learning Trust is committed to delivering a high quality of Careers Education, Information, Advice and Guidance (CEIAG) for all of its students. Our purpose is to raise the aspirations of all of our learners. We aim to offer students a wide range of support, guidance and resources in order to inform their progression routes.

2. Scope and Principles

- 2.1. We aim to raise aspirations, challenge stereotypes and encourage students to consider a wide range of careers. Through careers education and guidance it is hoped that students will be encouraged to make the most of their talents and to go on to jobs or courses which suit their needs and intelligence.
- 2.2. In particular we intend our students to:
- develop a broad understanding of the world of work and an ability to respond to changing opportunities
 - develop independent research skills so that they can make good use of information and guidance
 - develop and use their self-knowledge when thinking about and making choices
 - develop the skills they need to review achievements, plan future actions, and make decisions, present themselves well and cope with change and transition.
- 2.3. We recognise that the process of making career decisions is a lengthy one and that students will make their final choices at different stages of their education.

3. CEIAG Provision

- 3.1. Careers include both education and guidance. Careers education helps our students develop the knowledge and skills they need to make successful choices, manage transitions in learning and move into work. Through guidance students are able to use their knowledge and skills to make the decisions about learning and work that are right for them. Progress in students' self-development and understanding of careers is regularly monitored.
- 3.2. Careers education forms an integral part of the curriculum from years 7-13. It is delivered through subjects; believe time and other delivery mechanisms including mentoring, one to one sessions, work experience and a wide range of targeted activities.

4. Monitoring of this Policy

- 4.1. The Vice Principal with responsibility for the Curriculum will be responsible to the Governing Body for promoting, monitoring and maintaining the implementation of this policy.

5. Review of this policy

- 5.1. This policy will be reviewed every three years.